

# Corporate Short-Term Lease Agreement

Date: [Insert Date]

To: [Lessee's Name]  
[Lessee's Address]  
[City, State, Zip Code]

Dear [Lessee's Name],

This letter serves as a formal agreement for the short-term lease of [Property Address] for the duration of [Start Date] to [End Date].

1. **Lease Term:** This lease will commence on [Start Date] and will terminate on [End Date].
2. **Rent:** The total rent for the lease term will be [Total Amount], payable by [Payment Method].
3. **Deposit:** A refundable security deposit of [Deposit Amount] is required and will be returned upon satisfactory inspection of the property at the end of the lease term.
4. **Utilities:** [Specify which utilities are included and which are the responsibility of the lessee.]
5. **Use of Property:** The property shall be used solely for [Specify Use].

Please sign below to confirm your acceptance of this lease agreement.

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[Lessee's Name]  
[Date]

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[Lessor's Name]  
[Date]

Sincerely,  
[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Contact Information]