Notice of Breach of Lease Agreement

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

From: [Landlord's Name]

Address: [Landlord's Address]

Dear [Tenant's Name],

This letter serves as a formal notice regarding a breach of the lease agreement for the property located at [Property Address]. It has come to our attention that the following terms of the lease have been violated:

• [Describe the specific breach, e.g., failure to pay rent, unauthorized pets, etc.]

As per the terms of the lease agreement, you are required to rectify this issue by [Insert Deadline Date]. Failure to comply may result in further actions, including but not limited to termination of the lease.

Please consider this matter urgent and act accordingly.

Thank you for your immediate attention to this matter.

Sincerely,

[Landlord's Name]
[Landlord's Signature (if sending a hard copy)]
[Contact Information]