

Demand for Rectification of Tenant Contract Breach

Date: [Insert Date]

To:

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

I hope this letter finds you well. I am writing to formally address a breach of the rental agreement dated [Insert Agreement Date] pertaining to the property located at [Property Address]. It has come to our attention that [describe the specific breach clearly, e.g., failure to pay rent, unauthorized occupancy, etc.].

As per the terms of our agreement, it is imperative that you rectify this breach by [insert specific date for rectification]. If this issue is not resolved by the specified date, we may have no choice but to pursue further actions as outlined in the rental agreement.

Please take this matter seriously and address it at your earliest convenience. You may contact me directly at [Your Phone Number] or [Your Email Address] to discuss this matter further.

Thank you for your prompt attention to this urgent matter.

Sincerely,

[Your Name]

[Your Position, if applicable]

[Your Address]

[City, State, Zip Code]