

# Notice of Parking Management Changes

Date: [Insert Date]

Dear [Resident/Tenant/Visitor],

We are writing to inform you of upcoming changes to our parking management system, effective [insert effective date]. These changes have been made to enhance the efficiency and security of our parking facilities.

## Changes Include:

- **New Parking Permit Requirements:** All vehicles must display a valid permit.
- **Updated Parking Fees:** Please refer to the attached fee schedule for details.
- **Enforcement Hours:** Parking enforcement will now be in effect from [insert time] to [insert time].

We encourage all residents and visitors to familiarize themselves with these changes to avoid any inconvenience. If you have any questions or concerns, please do not hesitate to contact [insert contact information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]