

Tenant Guest Policy for Family Visitors

Date: [Insert Date]

Dear [Tenant's Name],

We hope this message finds you well. As part of our commitment to ensuring a comfortable living environment for all residents, we would like to outline our policy regarding family visitors.

Guest Policy Overview

We understand that family members may visit our tenants from time to time. Please review the following guidelines regarding family visitors:

- **Notification:** Tenants must notify management at least [Insert Time Frame] in advance of any family visitors staying for more than [Insert Number] nights.
- **Duration of Stay:** Family visitors are permitted to stay for a maximum of [Insert Number] consecutive nights.
- **Conduct:** All guests are expected to adhere to community rules and regulations during their stay.
- **Liability:** The tenant is responsible for the actions and behavior of their visitors.

Emergency Contacts

In case of any issues or emergencies during a guest's stay, please contact [Insert Emergency Contact Information].

Thank you for your attention to this matter. We appreciate your cooperation in maintaining a pleasant environment for all residents.

Sincerely,

[Your Name]

[Your Title/Position]

[Property Management Company Name]

[Contact Information]