

Update on Changes in Utility Billing

Dear Valued Customer,

We hope this message finds you well. We are writing to inform you of some important changes to our utility billing process that will take effect starting next month.

Effective [Date], the following changes will be implemented:

- New billing cycles to enhance convenience.
- Updated rates reflecting the current market conditions.
- Enhanced online payment options for easier management of your account.

We are committed to providing you with the best service possible, and these changes are aimed at improving your overall experience with us. For more information, please visit our website or contact our customer service team at [Phone Number] or [Email Address].

Thank you for your understanding and continued support.

Sincerely,

[Your Company Name]

[Your Company Address]