

# Utility Charge Modification Notification

Date: [Insert Date]

Dear [Customer Name],

We are writing to inform you about a modification to your utility charges effective [Insert Effective Date]. After a recent review of our pricing structure and operational costs, we will be adjusting the rates to better reflect the services provided.

## New Charge Details:

- Previous Charge: \$[Insert Previous Charge]
- New Charge: \$[Insert New Charge]
- Effective Date: [Insert Effective Date]

We understand that changes to utility charges can impact your budgeting. Our team is here to assist you with any questions or concerns you may have regarding this modification.

Thank you for your continued support and understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]