Homeowners Association Violation Notice

Date: [Insert Date]

To: [Homeowner's Name]

Address: [Homeowner's Address]

Dear [Homeowner's Name],

We hope this letter finds you well. This communication serves as a formal notice regarding a violation of the Homeowners Association (HOA) guidelines concerning the height of fences within the community.

It has come to our attention that the fence erected at your property located at [Property Address] exceeds the maximum height limit established by our HOA regulations. According to Article [X] of our community bylaws, fences are permitted to be no taller than [X] feet.

We kindly request that you take immediate action to rectify this issue by either lowering the existing fence to comply with the guidelines or submitting a request for a variance if you believe an exception is warranted. Please address this matter by [Insert Deadline Date].

If you have any questions or would like to discuss this further, feel free to contact us at [Insert HOA Contact Information]. We appreciate your prompt attention to this matter and your cooperation in maintaining the aesthetic standards of our community.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position, if applicable]

[Homeowners Association Name]