

Homeowners Association

Date: [Insert Date]

[Homeowner's Name]

[Homeowner's Address]

[City, State, Zip Code]

Dear [Homeowner's Name],

We are writing to follow up regarding the violation notice sent to you on [Insert Original Notice Date] concerning [describe the violation]. Despite previous communications, we have not yet seen any action taken to resolve this issue.

The continued presence of this violation not only affects the appearance of our community but may also result in further action by the HOA. We value all our residents and strive to maintain the integrity of our neighborhood.

We kindly ask that you address this issue by [Insert Deadline Date]. Please provide us with an update on your progress or any reasons for the delay.

Thank you for your attention to this matter. If you have any questions or require assistance, please do not hesitate to reach out to us.

Sincerely,

[Your Name]

[Your Position]

[Homeowners Association Name]

[Contact Information]