

Payment Plan Agreement

Date: _____

To: [Customer Name]

Address: [Customer Address]

Dear [Customer Name],

We are pleased to provide you with a payment plan for the vehicle repairs performed on your [Vehicle Make/Model] with the following agreement:

Details of the Payment Plan

- Total Cost of Repairs: \$ _____
- Initial Deposit: \$ _____ (Due by _____)
- Remaining Balance: \$ _____
- Payment Amount: \$ _____ per month
- Payment Due Date: On or before the _____ of each month

Payment Method

Payments can be made via [insert payment method, e.g., cash, check, credit card].

Please sign below to indicate your acceptance of this payment plan:

Agreement

By signing this agreement, you agree to adhere to the payment schedule outlined above.

[Customer Signature]

[Date]

Thank you for choosing [Your Company Name]. We appreciate your business!

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Contact Information]