

Notice of Unauthorized Pet Removal

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This letter serves as a formal notice regarding the unauthorized pet located at your residence. As per the terms of your lease agreement, pets are not permitted without prior approval from management.

Please be advised that you have [number of days] days from the receipt of this notice to remove the unauthorized pet from the premises. Failure to comply may result in further action, including potential lease termination.

If you believe this notice has been issued in error or would like to discuss the matter, please contact the management office at [Contact Information].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]