

Formal Complaint Regarding Pet Removal

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

To Whom It May Concern,
[Insert Agency or Organization Name]
[Insert Address]
[Insert City, State, Zip Code]

Subject: Formal Complaint Regarding Pet Removal

Dear [Insert Recipient's Name],

I am writing to formally express my dissatisfaction with the recent removal of my pet, [Pet's Name], from my residence on [Date of Removal]. This action was taken without prior notice or adequate justification, which I believe is unfair and unwarranted.

[Briefly explain the circumstances surrounding the removal, including specific details such as any communications or interactions that led to this situation. Include any relevant laws or policies that support your case.]

As a pet owner, I take my responsibilities seriously, and I have always ensured that my pet is properly cared for and complies with local regulations. I request that this issue be reviewed and that my pet be returned to me promptly. I am willing to cooperate and provide any further information necessary to resolve this matter.

I look forward to your prompt response to this complaint. Thank you for your attention to this serious issue.

Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]