

Follow-up Letter on Unauthorized Pet Removal

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to follow up on my previous correspondence regarding the unauthorized removal of my pet, [Pet's Name], from my residence on [Date of Incident]. As mentioned in my initial letter, this action was taken without my consent, and it has caused significant distress and concern.

Since my last communication, I have yet to receive a response or any form of acknowledgment regarding this matter. I kindly request an update on the steps being taken to address the unauthorized removal and to facilitate the safe return of my pet.

Thank you for your attention to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Phone Number]