

# Request for Security Deposit Refund

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the refund of my security deposit in the amount of [Insert Amount] for the property located at [Insert Property Address].

As per our lease agreement, I have fulfilled all obligations related to the lease, including ensuring that the property is left in good condition. My final day of residence was [Insert Move-Out Date], and I have attached a copy of my move-out inspection report along with any relevant photographs for your reference.

According to the laws in [Insert State/Region], my security deposit should be returned within [Insert Timeframe] after vacating the premises. I kindly ask that you process this refund at your earliest convenience. Please let me know if there are any issues or further steps needed on my part to expedite this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]