

Notice of Lease Infraction

Date: [Insert Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

This letter serves as a formal notice regarding a lease infraction that has been observed at your residence located at [Property Address]. Our records indicate the following violation:

- [Describe the specific lease infraction, e.g., "Unauthorized pets on the premises."]
- [Additional violations, if any]

Please be advised that this behavior is not in compliance with the terms of your lease agreement, specifically Section [Insert Section Number]. We kindly request that you remedy this situation by [Insert Deadline for Compliance]. Failure to comply may result in further action, including potential eviction.

If you have any questions or would like to discuss this matter further, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]
[Your Title]
[Landlord/Property Management Company Name]
[Contact Information]