

Negotiation Letter for Job Offer

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Employer's Name]
[Company/Organization's Name]
[Company Address]
[City, State, Zip Code]

Dear [Employer's Name],

Thank you very much for the offer to join [Company/Organization's Name] as a [Job Title]. I am excited about the opportunity to contribute to your team and serve the community.

After carefully reviewing the offer, I would like to discuss the compensation package. Considering my experience in [specific experience] and the current market standards for similar positions, I believe a salary of [desired salary] would be more appropriate.

I am very much looking forward to working together and believe that we can come to a mutually beneficial agreement. I appreciate your understanding and consideration regarding my request.

Thank you for the opportunity, and I hope to hear from you soon.

Sincerely,
[Your Name]