

Joint School Project Proposal

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's School/Organization Name]

[Recipient's Address]

Dear [Recipient's Name],

We are excited to present a joint proposal for a collaborative project between [Your School's Name] and [Recipient's School's Name]. Our aim is to [briefly state the purpose of the project, e.g., enhance student engagement in science and technology].

The proposed project will involve [brief overview of project activities, timelines, and expected outcomes]. We believe that combining our resources will provide a richer educational experience for our students.

We propose to hold an initial meeting on [suggest date] to discuss this collaboration further. Please let us know your availability for this meeting.

Thank you for considering this opportunity for partnership. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your School's Name]

[Your Contact Information]