

Formal Acceptance Letter for Residency Program

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Program Director's Name]

[Residency Program Name]

[Hospital/Institution Name]

[Hospital Address]

[City, State, Zip Code]

Dear [Program Director's Name],

I am writing to formally accept the offer to join the [Residency Program Name] at [Hospital/Institution Name] as a resident starting on [Start Date]. I am truly honored to be given this opportunity and am excited to contribute to the program.

Thank you for your guidance throughout the application process and your support in making this decision. I look forward to working with you and the rest of the team.

Thank you once again for this incredible opportunity.

Sincerely,

[Your Name]