

Letter of Negotiation for Sports Scholarship Terms

Date: [Insert Date]

[Recipient's Name]

[Institution's Name]

[Institution's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my gratitude for the offer of a sports scholarship to attend [Institution's Name]. I am very excited about the opportunity to be part of such a prestigious program and contribute to the [specific sport] team.

Upon reviewing the scholarship terms provided, I would like to discuss a few points that I believe could enhance my ability to succeed both academically and athletically during my time at [Institution's Name]. Specifically, I would like to negotiate [list specific terms you wish to discuss, e.g., additional funding, housing assistance, academic support, etc.].

I believe that with these adjustments, I would be in a better position to dedicate myself fully to my studies and athletic commitments, ultimately benefiting the team and the institution as a whole.

Thank you for considering my request. I am looking forward to discussing this matter further and hope to reach a mutually beneficial agreement. Please let me know a convenient time for us to speak.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]