

# Request for Consultancy Opinion

Date: [Insert Date]

To: [Consultant's Name]  
[Consultant's Title]  
[Consultant's Company]  
[Consultant's Address]  
[City, State, Zip Code]

Dear [Consultant's Name],

I hope this message finds you well. I am writing to request your esteemed opinion regarding [briefly describe the issue or topic of concern]. As we strive for the best outcomes in our project, your expertise in this area would be invaluable to our decision-making process.

Specifically, we are looking for guidance on the following points:

- [Point 1]
- [Point 2]
- [Point 3]

We would greatly appreciate it if you could provide your insights by [specific date], if possible. Please let us know if this timeline works for you or if we need to make further arrangements.

Thank you for considering our request. We look forward to your valuable response.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]