

Health Benefits Confirmation

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to confirm your health benefits as part of your job offer for the position of [Job Title] at [Company Name]. Your health benefits will commence on [Start Date] and will include the following:

- Medical Insurance: [Details]
- Dental Insurance: [Details]
- Vision Insurance: [Details]
- Other Benefits: [Details]

Please review the attached documents for a comprehensive overview of your health benefits package. Should you have any questions or require further clarification, feel free to contact our HR department at [HR Contact Information].

We are looking forward to having you join our team!

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]