

Volunteer Position Evaluation

Date: [Date]

To: [Volunteer Name]

From: [Evaluator's Name]

Subject: Volunteer Position Evaluation

Dear [Volunteer Name],

We would like to take this opportunity to evaluate your contributions in the role of [Volunteer Position] at [Organization Name] over the past [Duration]. Your dedication and commitment have been invaluable to our team.

Evaluation Summary

- **Overall Performance:** [Summary of performance]
- **Key Achievements:** [List of achievements]
- **Strengths:** [List strengths]
- **Areas for Improvement:** [List areas for improvement]

We appreciate your input and feedback regarding your experience as a volunteer. Please feel free to share any thoughts on how we can improve our program.

Thank you for your service and commitment to [Organization Name]. We look forward to your continued involvement.

Sincerely,

[Evaluator's Name]

[Evaluator's Position]

[Organization Name]