

Interview Invitation for Teaching Assistant Position

Dear [Candidate's Name],

We are pleased to inform you that you have been selected for an interview for the Teaching Assistant position in the [Department Name] at [University/College Name].

Your interview is scheduled for [Date] at [Time]. The interview will take place at [Location/Platform for virtual interview].

Please confirm your attendance by replying to this email by [RSVP Date]. Should you have any questions or need to reschedule, feel free to contact us.

We look forward to meeting you!

Best regards,
[Your Name]
[Your Title]
[Department Name]
[University/College Name]
[Contact Information]