

# Language Training Offer for Educational Institutions

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[School/Institution Name]

[School/Institution Address]

Dear [Recipient's Name],

We are pleased to offer a comprehensive language training program designed specifically for schools and educational institutions. Our program aims to enhance the language skills of students through interactive learning and engaging activities.

Key features of our language training offer include:

- Customized curricula tailored to your students' needs
- Qualified and experienced language instructors
- Flexible scheduling options
- Access to online resources and materials
- Regular progress assessments and feedback

We are excited about the possibility of collaborating with [School/Institution Name] to foster a love for language learning in your students. We would be happy to arrange a meeting to discuss this offer in more detail.

Thank you for considering our language training program. We look forward to the opportunity to work together.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]