

# Language Training Offer

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are pleased to offer you our specialized language training program designed specifically for exam preparation. Our program focuses on enhancing your skills in [Language] tailored to your upcoming exam on [Exam Date].

The training includes:

- Comprehensive study materials
- Experienced instructors
- Mock exams and feedback sessions
- Flexible scheduling

The program will run from [Start Date] to [End Date] with sessions held [Frequency of Sessions].

For registration, please contact us by [Contact Method] or visit our website at [Website URL]. We look forward to supporting you in your exam preparation journey!

Best regards,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]