

Job Offer: Variable Hours Position

Date: [Insert Date]

Dear [Candidate's Name],

We are pleased to inform you that we would like to offer you a position with [Company Name] as a [Job Title]. This position is designed to accommodate variable hours in line with our business needs.

Your role will involve [brief description of the role], and you will be expected to work an average of [insert average number of hours] hours per week, with flexibility in scheduling based on project requirements.

The compensation for this position will be [insert hourly wage/ salary], payable on a [bi-weekly/monthly] basis. Additionally, you will be eligible for [mention any benefits related to the role, if applicable].

If you accept this offer, your start date will be [insert start date]. Please confirm your acceptance by [insert response deadline].

We look forward to welcoming you to our team!

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Contact Information]