

Date: [Insert Date]

[Your Name]

[Your Old Address]

[City, State, Zip Code]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of my change of address.

My new address is as follows:

[Your New Address]

[City, State, Zip Code]

Please update your records accordingly. If you have any further questions or require additional information, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]