

Dear [Hiring Manager's Name],

I hope this message finds you well. I wanted to follow up regarding the job offer for the [Job Title] position at [Company Name] that we discussed on [Date of Discussion]. I appreciate the opportunity and am excited about the possibility of joining your team.

As I consider the offer, I would like to clarify a few specifics about the position, including:

- Salary and compensation package
- Benefits details
- Start date

Thank you once again for this opportunity. I look forward to your response.

Sincerely,
[Your Name]
[Your Phone Number]
[Your Email Address]