

Follow-Up on Early Start Job Offer

Dear [Hiring Manager's Name],

I hope this message finds you well. I wanted to take a moment to thank you for the opportunity to join [Company Name] as a [Job Title]. I am very excited about the prospect of working with your team and contributing to the innovative projects at [Company].

I am writing to follow up on the job offer I received on [Date of Offer]. I am eager to discuss the next steps in the onboarding process and clarify any details regarding my start date, salary, and benefits.

Thank you once again for this exciting opportunity. I look forward to your response.

Sincerely,

[Your Name]
[Your Phone Number]
[Your Email Address]