

# Acting Position Offer Letter

Date: [Insert Date]

[Actor's Name]

[Actor's Address]

[City, State, Zip Code]

Dear [Actor's Name],

We are pleased to extend to you an offer for the acting position in our upcoming independent production titled [**Production Title**]. We believe that your talent and experience will greatly contribute to the success of our project.

Details of the offer are as follows:

- **Role:** [Character Name]
- **Location:** [Filming Location]
- **Start Date:** [Start Date]
- **Duration:** [Filming Duration]
- **Compensation:** [Details of Payment]

Please review this offer and confirm your acceptance by [Acceptance Deadline]. We are excited about the possibility of working together and bringing this project to life.

If you have any questions or need further details, feel free to reach out to me directly at [Your Contact Information].

Looking forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Production Company Name]

[Production Company Address]

[City, State, Zip Code]