

# Counteroffer Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

Thank you for offering me the position of [Job Title] at [Company Name]. I am excited about the opportunity to contribute to your team and help achieve the company's goals.

After careful consideration of the offer and the responsibilities of the role, I would like to discuss the salary component of the offer. Based on my experience and the industry standards, I believe a salary of [Your Desired Salary] would be more appropriate.

I am confident that my skills in [Your Relevant Skills] will bring significant value to [Company Name], and I look forward to the possibility of discussing this further.

Thank you for considering my request. I hope we can come to a mutually beneficial agreement. I look forward to your response.

Sincerely,

[Your Name]