

Counteroffer for Relocation Assistance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

Thank you for the offer to join [Company Name] as [Job Title]. I am excited about the opportunity and am looking forward to contributing to the team. I appreciate the relocation assistance package provided; however, I would like to discuss this further to better align it with my needs.

Considering the costs associated with moving from [Current Location] to [New Location], I would like to propose an adjusted relocation assistance package of [amount or details of the request]. I believe this adjustment would make my transition smoother and allow me to focus entirely on my new role.

Thank you for considering my request. I am eager to finalize the details, and I look forward to your response.

Warm regards,

[Your Name]