

Counteroffer for Professional Development Opportunities

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for considering my professional development opportunities. I appreciate the effort that has been put into this offer. After careful thought, I would like to propose a counteroffer that I believe will be mutually beneficial.

While I am enthusiastic about [Briefly describe the initial offer], I feel that [Describe your reasons for the counteroffer]. Therefore, I would like to propose [Briefly outline your counteroffer, including any specific training, courses, or development programs].

I am confident that this revised offer will enhance my skills and allow me to contribute even more effectively to our team. I look forward to discussing this proposal further.

Thank you for your understanding and consideration.

Sincerely,

[Your Name]