

Counteroffer Letter for Job Title Modification

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

Thank you for offering me the position of [Original Job Title] at [Company's Name]. I appreciate the offer and am excited about the opportunity to contribute to your team.

However, after careful consideration, I would like to propose a modification to the job title. I believe that the title of [Proposed Job Title] better aligns with my skills and the responsibilities I will be undertaking in this role.

This change will not only reflect my expertise in [briefly mention relevant skills or experience] but also the level of contribution I aim to bring to [Company's Name].

I am confident that a mutual agreement on this adjustment will further solidify our working relationship. I look forward to your thoughts on this proposal.

Thank you once again for this opportunity. I am eager to join the team at [Company's Name] and contribute to its success.

Sincerely,

[Your Name]