

Subject: Request to Rescind Job Offer

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to formally request the rescindment of the job offer for the [Position Title] at [Company Name], originally offered to me on [Offer Date].

After careful consideration, I have decided to pursue another opportunity that aligns more closely with my career goals and personal circumstances. I appreciate the time and effort invested by your team in the interview process and am grateful for the offer bestowed upon me.

Thank you once again for the opportunity. I wish [Company Name] continued success and hope to cross paths in the future.

Sincerely,

[Your Name]

[Your Contact Information]