

Freelance Position Offer

Date: [Insert Date]

To: [Freelancer's Name]

[Freelancer's Address]

Dear [Freelancer's Name],

We are pleased to offer you the position of Freelance [Job Title] at [Company Name]. We have been impressed with your skills and believe that you will make a valuable addition to our team.

Position Details:

- **Start Date:** [Start Date]
- **Duration:** [Duration of Project]
- **Compensation:** [Payment Details]
- **Responsibilities:** [Brief Description of Duties]

Please confirm your acceptance of this offer by signing and returning this letter by [Confirmation Deadline].

Thank you, and we look forward to working with you.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Contact Information]

Signature of Freelancer