

Employment Offer Letter

Date: [Insert Date]

Candidate Name: [Insert Candidate Name]

Candidate Address: [Insert Address]

Dear [Candidate Name],

We are pleased to inform you that you have been selected for the position of [Job Title] at [Company Name]. We are excited about the skills and experience you will bring to our team.

Position: [Job Title]

Start Date: [Insert Start Date]

Salary: [Insert Salary]

Location: [Insert Location]

As part of your employment with our company, we will provide visa sponsorship to allow you to work legally in [Country]. We will assist you in the visa application process and provide the necessary documentation required.

Please review the enclosed contract detailing your employment terms and conditions. If you accept our offer, please sign and return the letter by [Insert Deadline].

We look forward to welcoming you aboard!

Best Regards,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Contact Information]