

Conditional Job Offer Letter

Date: [Insert Date]

[Candidate's Name]

[Candidate's Address]

[City, State, Zip Code]

Dear [Candidate's Name],

We are pleased to offer you the position of [Job Title] at [Company Name], conditional upon the successful completion of [specific conditions such as background checks, references, etc.]. We believe that your skills and experience will be a valuable addition to our team.

This offer includes sponsorship for [Visa Type] which will allow you to work with us in the United States. The terms of your employment are as follows:

- Start Date: [Insert Start Date]
- Salary: [Insert Salary]
- Benefits: [List Benefits]
- Work Schedule: [Insert Work Schedule]

To accept this offer, please sign and return a copy of this letter by [Acceptance Deadline]. Should you have any questions or require further clarification, please feel free to contact me at [Your Contact Information].

We look forward to welcoming you to [Company Name].

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]