

Internship Offer Decline

Dear [Hiring Manager's Name],

I hope this message finds you well. I would like to express my sincere gratitude for the offer to join [Company Name] as an intern for [Position Title]. After careful consideration, I have decided to pursue other interests that better align with my current career goals.

Thank you once again for your understanding. I wish [Company Name] continued success.

Sincerely,

[Your Name]

[Your Contact Information]