

Job Offer Discussion

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Hiring Manager's Name],

I hope this message finds you well. I would like to express my gratitude for the job offer for the position of [Job Title] at [Company Name]. I am excited about the opportunity to contribute to your team and the organization's goals.

Before I accept the offer, I would like to discuss the health and retirement benefits associated with this position. Understanding these benefits is crucial for my decision-making process, as they greatly influence my financial and personal wellbeing.

Specifically, I would appreciate more information on:

- The health insurance coverage options available to employees
- Details regarding retirement plans, including any employer contributions or matching
- Any additional wellness programs or benefits offered

Thank you for considering my request. I look forward to your response and am hopeful we can address these points to move forward positively.

Sincerely,

[Your Name]