

Inquiry Regarding Executive Position Offer

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to inquire about the status of my application for the Executive [Position Name] role at [Company Name]. During the interview process, I felt a strong alignment between my skills and the company's vision and values.

As I am eager to contribute to your team, I would appreciate any updates regarding the timeline for the decision-making process or any additional information required from my side.

Thank you for considering my application. I look forward to your response.

Sincerely,

[Your Name]

[Your LinkedIn Profile or Contact Information]