

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Fellowship Coordinator
Organization Name
Organization Address
City, State, Zip Code

Dear [Fellowship Coordinator's Name],

I am writing to formally accept the offer for the [Name of the Fellowship Program] that you extended to me on [Date of Offer]. I am truly honored to be selected for this opportunity and am eager to participate in the professional development course starting on [Start Date].

Thank you for this incredible opportunity. I look forward to contributing to the program and learning alongside my peers.

Warm regards,

[Your Name]
[Your Title/Position if applicable]