

# Fellowship Offer Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the offer for the fellowship position with [Organization Name] for the community service initiative. I am thrilled to join such an inspiring team and contribute to the important work being done in our community.

I appreciate the opportunity and am excited to bring my skills and passion to the initiative. I look forward to collaborating with the team and making a positive impact.

Thank you once again for this incredible opportunity. Please let me know if there are any formalities I need to complete prior to starting.

Sincerely,

[Your Name]