

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally accept the fellowship offer for the artistic residency at [Organization Name], as offered in your letter dated [Offer Date]. I am thrilled to have the opportunity to contribute to and grow within your esteemed program.

I look forward to starting the residency on [Start Date] and am excited to engage with the community and fellow artists. Please let me know if there are any documents or further information you require from my side prior to my commencement.

Thank you once again for this incredible opportunity.

Sincerely,

[Your Name]