

Overseas Employment Confirmation

Date: [Insert Date]

[Employee's Name]

[Employee's Address]

Dear [Employee's Name],

We are pleased to inform you that your overseas employment with [Company Name] has been officially confirmed. The details of your employment are as follows:

Position: [Job Title]

Location: [City, Country]

Start Date: [Start Date]

Duration: [Contract Duration]

As discussed, you will be compensated with a monthly salary of [Salary Amount], along with the benefits outlined in your employment agreement. Please ensure all required documents are prepared for your relocation.

If you have any questions or require further assistance, please do not hesitate to reach out.

We look forward to your contribution to our team at [Company Name].

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]