

# Apprenticeship Offer Letter

Date: [Insert Date]

[Candidate's Name]

[Candidate's Address]

[City, State, ZIP]

Dear [Candidate's Name],

We are pleased to offer you an apprenticeship position at [Company Name]. We believe that your skills and enthusiasm will be a great addition to our team.

Details of your apprenticeship are as follows:

- **Position:** [Position Title]
- **Duration:** [Start Date] to [End Date]
- **Working Hours:** [Hours Per Week]
- **Stipend:** [Amount]

Please sign and return a copy of this letter by [Return Date] to confirm your acceptance of the apprenticeship.

We look forward to welcoming you to [Company Name]!

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[City, State, ZIP]

[Contact Information]