

Short-term Employment Proposal

Date: [Insert Date]

To: [Recipient's Name]

[Company's Name]

[Company's Address]

Dear [Recipient's Name],

I am writing to propose a short-term employment arrangement between myself and [Company's Name] for the period of [Start Date] to [End Date]. During this time, I will aim to [briefly outline the objectives or tasks you intend to accomplish].

My relevant experience includes [briefly list relevant experience or skills]. I believe that my background and skills align well with the needs of your team.

In terms of my availability, I am flexible and can adjust my hours to accommodate [Company's Name]'s requirements. I am seeking a compensation of [Proposed Pay Rate/Salary], which I believe is reasonable considering [brief justification for compensation].

I am excited about the possibility of contributing to [Company's Name] during this period and am open to discussing this proposal further at your convenience.

Thank you for considering my proposal. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]