

Job Offer Decline Letter

Dear [Hiring Manager's Name],

I hope this message finds you well. I would like to express my sincere gratitude for the offer to join [Company Name] as [Job Title]. After careful consideration, I have decided to decline the offer.

This was not an easy decision, as I hold [Company Name] in high regard and truly appreciate the time and effort you and your team invested in the interview process. The opportunity to meet with such talented individuals was a pleasure.

While I am unable to accept the offer at this time, I would love to stay in touch. I am genuinely interested in your work and would appreciate any future opportunities that may arise.

Thank you once again for the offer and for understanding my decision. I hope our paths cross again in the future.

Warm regards,

[Your Name]

[Your LinkedIn Profile or Contact Information]