

# Part-Time Role Offer

Date: [Insert Date]

Dear [Candidate's Name],

We are pleased to offer you the position of [Job Title] in our [Department/Team] at [Company Name]. Below are the details of your part-time role:

## Role Details

- **Start Date:** [Insert Start Date]
- **Working Hours:** [Insert Working Hours]
- **Duration:** [Insert Duration, e.g., 6 months, project-based]
- **Compensation:** [Insert Salary/Hourly Rate]
- **Location:** [Insert Location]

## Responsibilities

[List of Key Responsibilities]

## Next Steps

Please confirm your acceptance of this role by [Insert Deadline]. If you have any questions or need further clarifications, feel free to reach out.

We look forward to having you on our team!

Best regards,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]