

Part-Time Job Proposal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to propose my interest in a part-time position within [Company's Name]. I am currently [your current status, e.g., a student at XYZ University, a freelancer, etc.] and I believe my skills in [relevant skills] align well with the needs of your team.

With experience in [mention relevant experience or skills], I am confident in my ability to contribute effectively while balancing my other commitments. I am available to work [mention your available days and hours].

I would appreciate the opportunity to discuss this proposal further and explore how I can benefit [Company's Name] in a part-time capacity. Thank you for considering my application. I look forward to your response.

Sincerely,

[Your Name]